

College of Engineering Excellence in SERVICE Award

PURPOSE

The College of Engineering Excellence in Service Award has been established to recognize and reward tenured and tenure track faculty at the rank of Associate Professor and Full Professor who excel in carrying out the service mission of the college.

NOMINATION PROCESS

- Nominations will be solicited by the Office of the Associate Dean for Faculty Affairs and Facilities from the Department Chairs early in the Spring Semester.
- Each Department Chair may nominate one Associate Professor and one Full Professor from their unit.
- The nomination package must consist of no more than a one-page nomination letter from the Department Chair, or their designate, focused on the candidate's service; the candidate's CV; and a one-page synopsis from the candidate which focuses on the major accomplishments and impacts of their service.

SELECTION PROCESS

- Nominations will be reviewed by the Selection Committee. The Associate Dean for Faculty Affairs and Facilities selects a previous award recipient, not eligible for nomination, to serve as the Selection Committee Chair ("Chair"). The Chair will appoint two other previous award recipients to serve on the committee.

AWARD

- At most, two awards will be given each year - one to an Associate Professor and one to a Full Professor.
- Each award will consist of an engraved crystal award and a cash award of \$1,000.

SELECTION CRITERIA GUIDELINES

Individuals selected for this award may be considered on the basis of:

- Service through a special project, task, or sequence of activities that contributes significantly to the welfare of students, faculty, and/or staff of the College.
- Service to professional or honorary societies that benefits the engineering profession and that brings positive recognition to the College.
- Service performed in a manner that substantially exceeds the expectations of faculty members of the College.
- Service activities conducted within the past five years.

ELIGIBILITY

- All tenured and tenure track faculty at the rank of Associate Professor and Full Professor in the College of Engineering including those in the Department of Biosystems and Agricultural Engineering.
- After having received the award, recipients cannot be nominated again for three award cycles.